



Government of West Bengal  
Office of the District Magistrate  
North 24 Parganas, Barasat  
Dist. ICDS Cell

Ph.: 033-2584-6246, e-mail.: [dpo.icds.n24g@gmail.com](mailto:dpo.icds.n24g@gmail.com)

Memo No. 1230 /DPO/ICDS

Date 13-10-2023

**NOTICE INVITING E-TENDER FOR CARRYING**

E-tenders are hereby invited by the District Magistrate, North 24 Parganas from bona-fide and experienced Contractors / SHGs / Agencies (satisfying different terms and conditions stated in this notice)/ Govt. Undertakings / Corporations / Co- Operative Societies / NGOs for the following works for one year for Carrying of Food stuff(including RTE) and other ICDS materials for **36 (Thirty Six)** ICDS Projects (Submission of Bid through *online*)

**List of Works:-**

Sl. No.	Name of works	Amount of Earnest Money (Rs.)	Period of work
1	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and other materials of <b>Titagarh Urban ICDS Project</b> in Titagarh Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
2	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Kamarhati Urban ICDS Project</b> in Kamarhati Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
3	Carrying of ICDS foodstuff(Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Barrackpore Urban ICDS Project</b> in Barrackpore Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
4	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Barrackpore-II ICDS Project</b> in Barrackpore-II Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months

Sl. No.	Name of works	Amount of Earnest Money (Rs.)	Period of work
5	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b><u>Bhatpara-II Urban ICDS Project</u></b> in Bhatpara Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
6	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b><u>Dumdum Urban ICDS Project</u></b> in Dumdum Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
7	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b><u>North Dumdum Urban ICDS Project</u></b> in North Dumdum Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
8	Carrying of ICDS foodstuff(Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b><u>South Dumdum Urban ICDS Project</u></b> in South Dumdum Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
9	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b><u>Garulia Urban ICDS Project</u></b> in Garulia Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
10	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b><u>Kanchrapara Urban ICDS Project</u></b> in Kanchrapara Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
11	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b><u>Khardah Urban ICDS Project</u></b> in Khardah Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
12	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b><u>Naihati Urban ICDS Project</u></b> in Naihati Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
13	Carrying of ICDS foodstuff(Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b><u>North Barrackpore Urban ICDS Project</u></b> in North Barrackpore Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months

Sl. No.	Name of works	Amount of Earnest Money (Rs.)	Period of work
14	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Panihati Urban ICDS Project</b> in Panihati Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
15	Carrying of ICDS foodstuff(Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Baranagar Urban ICDS Project</b> in Baranagar Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
16	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Sandeshkhali-I ICDS Project</b> in Sandeshkhali-I Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
17	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Swarupnagar ICDS Project</b> in Swarupnagar Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
18	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Hingalganj ICDS Project</b> in Hingalganj Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
19	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Minakhan ICDS Project</b> in Minakhan Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
20	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Haroa ICDS Project</b> in Haroa Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
21	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Hasnabad ICDS Project</b> in Hasnabad Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months

Sl. No.	Name of works	Amount of Earnest Money (Rs.)	Period of work
22	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Baduria Urban ICDS Project</b> in Baduria Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
23	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Basirhat-I ICDS Project</b> in Basirhat-I Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
24	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Basirhat-II ICDS Project</b> in Basirhat-II Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
25	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Basirhat Urban ICDS Project</b> in Basirhat Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
26	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Bagdah ICDS Project</b> in Bagdah Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
27	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Gaighata ICDS Project</b> in Gaighata Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
28	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Rajarhat ICDS Project</b> in Rajarhat Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
29	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Habra Urban ICDS Project</b> in Habra Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months

Sl. No.	Name of works	Amount of Earnest Money (Rs.)	Period of work
30	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Amdanga ICDS Project</b> in Amdanga Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
31	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Deganga ICDS Project</b> in Deganga Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
32	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Gobardanga Urban ICDS Project</b> in Gobardanga Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
33	Carrying of ICDS foodstuff(Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Habra-I ICDS Project</b> in Habra-I Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
34	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Habra-II ICDS Project</b> in Habra-II Block for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
35	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Ashoknagar-Kalyangarh Urban ICDS Project</b> in Ashoknagar Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months
36	Carrying of ICDS foodstuff (Boiled Rice/Musur Dal/Salt/Mastard Oil/Soya bean/RTE Food) and materials of <b>Madhyamgram-New Barrackpore Urban ICDS Project</b> in Madhyamgram Municipality for a period of one year from the date of execution of the contract which may be extended or reduced for a period as deemed fit by the District Level Tender Committee.	Rs.10,000/-	12 Months

Intending bidders may download tender documents from e-procurement portal of website of the District i.e. [north24parganas.gov.in](http://north24parganas.gov.in) as per date and time schedule and also can participate through the website i.e. [www.wbtenders.gov.in](http://www.wbtenders.gov.in)

The pre-qualification and Financial Bid documents duly filled and digitally signed in all respect may be submitted on-line through the e-portal. Authority will not be responsible for any delay caused due to non availability of internet connection or server related issues etc. for online bidding.

The pre-qualification documents (Technical Bid) will be opened at the Office Chamber of the District Programme Officer (ICDS) North 24 Parganas under Office of the District Magistrate & Collectorate, North 24 Parganas by the District Level Tender Committee. While evaluation, District Level Tender Committee, North 24

Parganas, may call the bidders & seek clarification/ information or additional documents or original copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

The Financial Bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders on and the other bid documents will remain unopened. No separate intimation will be given for this, unless the mentioned date is changed. In case of change of date, due intimation will be given in Web-site. No individual intimation will be given individually. Name of the qualified bidders will be notified in the web site [www.wbtenders.gov.in](http://www.wbtenders.gov.in).

The District Magistrate, North 24 Parganas reserves the right to reject or cancel any or all pre-qualification documents and bid documents without assigning any reason whatsoever.

## ANNEXURE-I

### II . Specific Terms and Conditions for Carrying Contractors

1. The rate for the carrying of foodstuffs should be quoted per quintal per A.W. Center basis irrespective of the distance from the project go-down.
2. The quoted rate submitted by the tenderer must be inclusive of all taxes, labour charges, loading charges at receiving and delivery point and other incidental charges.
3. In case of inability of the accepted Tenderer to carry out the work to any reason and/or the dissatisfaction of CDPOs in respect of the performance of the Agency, the CDPO may engage the 2<sup>nd</sup> lowest bidder or any one among the tenderers to work at the rate of the L-1 (accepted tenderer).
4. The Selected Tenderer must have to weigh the foodstuffs at the time of delivery to the AWCs in presence of AWW/AWH. No separate charges will be paid for it.
5. The delivery time must not exceed the time given by the respective CDPOs while issuing the work order for their projects.
6. Tenderer must have possessed vehicular arrangement under his control for transportation of such food commodities. Documents in support of such ownership/possession should be submitted. In case, a tenderer arranges a vehicle on contract, the contract should be executed in a non judicial stamp paper worth not less than the Rs.10/-. The vehicular arrangement must be separate for separate project. Submission of documents of same vehicle for more than one project will not be accepted.
7. Contractor will have to abide by the necessary directions issued by the Child Development Project Officer regarding preparation of reports, returns of Challans and their timely submission to the office. For each center 03 (Three) copies of Challan are to be prepared one for AWW , one for office and rest one for self along with statement of delivery Zone wise/ G.P. wise. Cost of preparation of challan will be borne by the Tenderer. Challan should be submitted at the office of the CDPO after proper signature of Anganwadi Worker/competent person at center level.
8. The Tenderer (s) should have to submit Credential Certificate as a proof of Carrying of dietary articles/ similar works to Govt. Organization only. The credential should be submitted for any one of the Financial year 2020-2021, 2021-2022, 2022-23. Certificates for satisfactory similar works to Govt. Organization should also to be enclosed. (Xerox & attested copy) )
9. **Lowest rates will be considered combining the 02(two) rates tendered by the Bidder i.e.(a) the rate offered for Carrying of F.Rice, M.Dal, M.Oil & I. Salt and (b) rate offered for Carrying of R.T.E.. Lowest Rate offered in respect of (a) or (b) individually will not be considered as Lowest Rate.**
10. **Earnest Money worth Rs. 10000/- (Rupees ten thousands) only in the form of Bank Draft/DCR duly pledged in favour of respective Child Development Project Officer.**
11. **Successful tenders will have to deposit Security Money of Rs. 25,000/- (Twenty five thousand) only in the form of NSC duly pledged in favour of respective Child Development Project Officer.**

### Documents to be submitted

1. Rate Schedule duly signed in full by the Tenderer with seal as per the given Schedule proforma .
2. Current and valid Trade License, GST registration certificate, Professional Tax and Income Tax Return for 2021-22/ 2022-23 (Xerox copies with self attesting)
3. In case of Co-operative Society, Certificate of exemption regarding Earnest Money/Security Money must be duly recommended in the name of the said Co-operative Society by the A.R.C.S. The certificate must be issued after the date of floating of the tender. (Original Copy)
4. An undertaking in non-judicial stamp worth Rs. 10/- only duly signed by the Executive Officer of the Co-operative to be submitted regarding participation of the said Co-operative in the tender.(Original copy)
5. In case of Co-operative Societies, documents showing the names of board of directors and office bearers authenticated by an officer not less than rank of CI of Co-operative societies must be submitted along with the tender paper. (Xerox and self attested)
6. The Tenderer (s) should have to submit Credential Certificate as a proof of carrying of dietary articles/ similar works to Govt. Organization only. The credential should be submitted for any one of the financial year 2020-2021, 2021-2022, 2022-23. Certificates for satisfactory similar works to Govt. Organization should also to be enclosed.(Xerox & attested copy) .
7. In case of a firm in whose name tender has been participated, documentary evidence of the Ownership/Partnership deed of the partnership firm must be enclosed (Xerox self attested copies).
8. Documents in support of ownership/possession of vehicle to be submitted. ( Self attested Xerox copy of Blue Book, Current road tax clearance , Insurance Coverage certificate)
9. In case, a Tenderer arranges a vehicle on contract, the contract (in original) should be submitted in a non-judicial stamp worth Rs. 10/- (Rupees ten) only.

### ELIGIBILITY CRITERIA FOR PARTICIPATION IN TENDER [TERMS & CONDITIONS ]

1. Tenderers must have their Income Tax return for the Assessment year 2022-23/2023-24, up to date Professional Tax Clearance Certificate with valid Trade License and GST Registration Certificate.
2. The rates must be clearly written both in words and in figures as per the prescribed schedule attached to the Tender Notice. Any overwriting and corrections should be authenticated by putting the dated full signature of the Tenderer in each case.
3. No conditional rate will be accepted. Abnormally or irrational low rate in comparison with the present market price / cost will be rejected forthwith.
4. The final acceptance of the tender is subject to the approval of the District level Tender Committee, North 24 Parganas.
5. In case of Co-operative, Certificate of exemption regarding Earnest Money/Security Money must be duly recommended by the A.R.C.S in the name of the Co-operative to be obtained regarding participation of the said Co-operative in this particular tender. The exemption certificate should be issued after floating date of this tender notice.
6. No Co-operative formed by the Staff/AWW/AWH of any ICDS Project shall be allowed to participate in the tender.
7. After acceptance of the tender by the DLTC/Competent Body of Govt. of W.B, the Selected Contractor(s) shall have to enter into an agreement with CDPO and countersigned by DPO, ICDS on a Non-Judicial stamp worth Rs. 50/- (Rupees Fifty) only content of which will be prescribed by the competent authority (the cost of the same will be borne by the contractor/s).
8. Earnest Money worth Rs. 10000/- (Rupees ten thousands) only in the form of Bank Draft duly pledged in favour of the respective Child Development Project Officers.
9. Successful tenders will have to deposit Security Money of Rs. 25000/- (Rupees Twenty Five thousand) only in the form of NSC duly pledged in favour of respective Child Development Project Officer.
10. The Selected Tender(s) shall have to abide by the necessary directions issued from time to time from the CDPO of the respective ICDS Project, North 24 Parganas.
11. The Earnest Money Deposit of the Selected Tender(s) will be returned to him/her only after furnishing the required amount of security money.
12. Payment to Selected Tenderer(s) will be made only when fund will be available. Irregular Payments of their bills should not be acceptable as a reason of plea for non-functioning or irregular performances.

13. Defaulter or Blacklisted contractor(s) should not participate in the tender process.
14. In case of any dispute or any litigation, the decision of the Chairman of the District level Tender Committee will be final. The District Level Tender Committee is not bound to accept the lowest rate or give any reason for any rejection or acceptance of any tender and reserves the right to accept or reject of any or all tender without assigning any reason whatsoever.
15. If the successful Tenderer(s) fails to sign contract deed within 15 (fifteen) days from the date of receipt of information about acceptance of Tender from the respective Child Development Project Officer, the Earnest money deposit of the Tenderer(s) will be forfeited.
16. No demand shall be entertained from the contractor(s) at any time during the period of contract on any ground for enhancement of accepted rates.
17. Any breach of contract, pre-judicial activities against the interest of the project, non-compliance of order/Govt. rules will lead to forfeiture of Earnest money/Security money as would be deemed fit by competent authority.
18. An undertaking in non-judicial stamp worth Rs. 10/- (Rupees Ten) only duly signed by the Executive Officer of the Co-operative to be submitted regarding participation of the said Co-operative in the Tender. (Original copy)
19. In case of a firm/agency in whose name tender has been participated, documentary evidence of the Ownership/Partnership deed of the partnership firm must be enclosed (Xerox attested copies).
20. An undertaking in non-judicial stamp worth Rs. 10/- (Rupees Ten) only duly signed by the Executive Officer of the Co-operative to be submitted regarding participation of the said Co-operative in the Tender. (Original copy).

## 21. Earnest Money Deposit

- A) Earnest Money of Rs. 10,000=00 (Rupees Ten thousand) only for each project i.e. (Sl. No.- 1 to Sl.No. 36) respectively must be deposited by bidders in the form of Demand Draft drawn in favour of the Child Development Project Officer, (Project Name) ICDS Project, North 24 Paraganas and which must be documented through e-filing. [This is to be noted that if a particular Bidder is willing to bid for more than 01(One) Project, the particular Bidder is to pay EMD online in respect of 01(One) Project and to submit Demand Drafts as EMD in respect of other Projects and the Demand Drafts will be in favour of the CDPO of that particular Project and scanned copy of the same to be uploaded in the e-tender Portal at the time of bid submission for those Projects. The original Demand Drafts of EMD for other Projects to be submitted to the District ICDS Cell, North 24 Parganas, Barasat, Kolkata-700124 on or before 31.10.2023.]

Sl. No.	Name of works	Amount of Earnest Money (Rs.)
1	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Titagarh Urban ICDS Project</u>	Rs.10,000/-
2	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Kamarhati Urban ICDS Project</u>	Rs.10,000/-
3	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Barrackpore Urban ICDS Project</u>	Rs.10,000/-
4	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Barrackpore-II ICDS Project</u>	Rs.10,000/-
5	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Bhatpara-II Urban ICDS Project</u>	Rs.10,000/-
6	Demand Draft to be deposited by the bidder as Earnest Money in favour of <u>Child Development Project Officer, Dumdum Urban ICDS Project</u>	Rs.10,000/-



Sl. No.	Name of works	Amount of Earnest Money (Rs.)
7	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, North Dum Dum Urban ICDS Project</u></b>	Rs.10,000/-
8	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, South Dum Dum Urban ICDS Project</u></b>	Rs.10,000/-
9	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Garulia Urban ICDS Project</u></b>	Rs.10,000/-
10	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Kanchrapara Urban ICDS Project</u></b>	Rs.10,000/-
11	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Khardah Urban ICDS Project</u></b>	Rs.10,000/-
12	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Naihati Urban ICDS Project</u></b>	Rs.10,000/-
13	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, North Barrackpore Urban ICDS Project</u></b>	Rs.10,000/-
14	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Panihati Urban ICDS Project</u></b>	Rs.10,000/-
15	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Baranagar Urban ICDS Project</u></b>	Rs.10,000/-
16	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Sandeshkhali-I ICDS Project</u></b>	Rs.10,000/-
17	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Swarupnagar ICDS Project</u></b>	Rs.10,000/-
18	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Hingalganj ICDS Project</u></b>	Rs.10,000/-
19	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Minakhan ICDS Project</u></b>	Rs.10,000/-
20	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Haroa ICDS Project</u></b>	Rs.10,000/-
21	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Hasnabad ICDS Project</u></b>	Rs.10,000/-
22	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Baduria ICDS Project</u></b>	Rs.10,000/-
23	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Basirhat-I ICDS Project</u></b>	Rs.10,000/-
24	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Basirhat-II ICDS Project</u></b>	Rs.10,000/-

Sl. No.	Name of works	Amount of Earnest Money (Rs.)
25	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Basirhat Urban ICDS Project</u></b>	Rs.10,000/-
26	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Bagdah ICDS Project</u></b>	Rs.10,000/-
27	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Gaighata ICDS Project</u></b>	Rs.10,000/-
28	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Rajarhat ICDS Project</u></b>	Rs.10,000/-
29	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Habra Urban ICDS Project</u></b>	Rs.10,000/-
30	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Amdanga ICDS Project</u></b>	Rs.10,000/-
31	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Deganga ICDS Project</u></b>	Rs.10,000/-
32	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Gobardanga Urban ICDS Project</u></b>	Rs.10,000/-
33	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Habra-I ICDS Project</u></b>	Rs.10,000/-
34	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Habra-II ICDS Project</u></b>	Rs.10,000/-
35	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Ashoknagar-Kalyangarh Urban ICDS Project</u></b>	Rs.10,000/-
36	Demand Draft to be deposited by the bidder as Earnest Money in favour of <b><u>Child Development Project Officer, Madhyamgram-New Barrackpore Urban ICDS Project</u></b>	Rs.10,000/-

**22. Login by bidder :-**

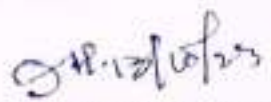
A bidder willing to take part in a tender shall login to the e-Procurement portal of the Government of West Bengal: - [https:// wbtenders.gov.in](https://wbtenders.gov.in) using his login ID and password.

23. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the e-Notice Inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.
24. The intending Bidders shall clearly understand that whatever may be outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the authority. The District Programme Officer (ICDS) reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of bidding.

25. Prospective applications are advised to note carefully the minimum qualification criteria as mentioned in "Instructions to Bidders" before bidding.
26. In case of Ascertaining Authority at any stage of application or execution of work necessary registered power of attorney is to be produced.
27. **No CONDITIONAL/INCOMPLETE TENDER** will be accepted under any circumstances.
28. In case of quoting rates, no multiple lowest rate will be entertained by the authority.
29. The District Programme Officer (ICDS), North 24 Parganas reserves the right to cancel the e-N.I.T due to unavoidable circumstances and no claim in this respect will be entertained.
30. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, such tenderers will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
31. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer, if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer, is either manufactured or false, in that case work order will not be issued in favour of the tenderer under any circumstances.
32. Bid from Joint Venture are not allowed.
33. In case of any change of date, corrigenda, addenda, due intimation will be given in web site
34. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:-
- i) e-NIT
  - ii) Technical Bid
  - iii) Financial Bid
35. Since time is the essence of the contract, any unwanted delay in carrying out Orders will be strictly dealt with as per norms.

36. **Schedule of Tender**

A) Tender Publication date	: 13.10.2023, 5:00pm
B) Bid download start time	: 13.10.2023, 6:00 pm
C) Bid submission start time	: 13.10.2023, 6:00 pm
D) Bid download end time	: 30.10.2023, 3:00 pm
E) Bid submission end time	: 30.10.2023, 3:00pm
F) Technical bid opening date and time	: 02.11.2023, 3:00pm
G) <b>Financial Bid Opening Date &amp; Time</b>	: <b>Will be Notified later.</b>

  
 District Programme Officer, ICDS,  
 &  
 Member-Convener, DLTC for ICDS  
 North 24 Parganas



Copy forwarded for information and necessary action to:

Date 13.10.2023

Memo No. 1250/11(113)  
/ DPO / ICDS

1. The Joint Secretary, Govt. of West Bengal, Dept. of Women & Child Dev. and Social Welfare, Bikash Bhawan, Kol-700091.
2. The Director of ICDS, Govt. of West Bengal, Shaishali Complex, Salt Lake City, DF Block, Sector-I, Kol-64.
3. The Sabhadhipati, North 24 Parganas Zilla Parishad, Barasat.
4. The District Magistrate, North 24 Parganas.
5. The Additional District Magistrate ( Treasury), North 24 Parganas.
6. The Sub-Divisional Officer, Barasat (Sadar)/ Bongaon/Barrackpur/ Basirhat, North 24 Parganas. with the request to display at their office Notice Boards
7. The District Information & Cultural Officer, North 24 Parganas. with the request to display at his office Notice Board
8. The DIO, North 24 Parganas with the request to upload the Tender Notice in the Website www.wbtenders.gov.in.
- 9.- 30. All The Block Development Officers, \_\_\_\_\_ North 24 Parganas with the request to display at their office Notice Boards
30. - 51. ALL the Block Medical Officers of Health, \_\_\_\_\_ North 24 Parganas. with the request to display at their office Notice Boards
52. - 73. All the BL & LROs, \_\_\_\_\_ North 24 Parganas. with the request to display at their office Notice Boards
- 74.- 111. ALL the CDPOs , \_\_\_\_\_ North 24 Parganas. with the request to display at their office Notice Boards
112. This office Notice Board
113. Tender File.

13.10/15/23  
District Programme Officer (ICDS)  
&  
Member-Convener, DLTC for ICDS  
North 24 Parganas



# INSTRUCTION TO BIDDERS

## SECTION - A

1. **General guidance for e-Tendering**  
Instructions / Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the Bidders to participate in e-Tender.
2. **Registration of Tender**  
The Tender form along with terms and conditions can be seen in this office Notice Board on any working day (Monday to Friday) from 10.00 am to 5.00 pm. The Tender form can also be downloaded from the website of the District i.e. [north24parganas.gov.in](http://north24parganas.gov.in) and also participated through the website i.e. [www.wbtenders.gov.in](http://www.wbtenders.gov.in)  
**Digital Signature certificate (DSC)**  
Each Tenderer is required to obtain a Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Information Centre(NIC) on payment of requisite amount, details are available at the Web Site.
3. The Tenderer can search & download e-NIT & Tender Documents electronically from computer once he logs on to the website mentioned in clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
4. **Submission of Tenders.**  
General process of submission: - Tenders are to be submitted online through online the website in two folders at a time for each work, one is Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally signed. The documents will get encrypted (transformed into non readable formats)

### A. Technical Bid

The Technical Bid should contain scanned copies of the following further in two folders.

#### A-1. Statutory folder containing documents

- i. e-NIT ( properly filled in & upload the same Digitally signed except quoting rate will only encrypted in the B.O.Q. under Financial Bid).

#### A-2. Non statutory folder containing documents

- i. a) PAN Card b) Current Professional Tax Receipt Challan c) Valid 15-digit Goods & Services Taxpayer Identification Number (GSTIN) under GST Act,2017 d) Current Income Tax acknowledgement Receipt. e) Trade Licence.
- ii. Registration Certificate under Company Act (if any)
- iii. Registered Deed to Partnership Firm/Article of Association & Memorandum (if applicable)
- iv. Power of Attorney (For Partnership Firm /Private Limited Company) (if any)
- v. Registered Unemployed Engineers' Co-operative Societies /Unemployed Labour Co-operative Societies are required to furnish Valid Bye Law, valid Register Certificate issued by the Co-operative Department, Current Audit Report, Annual General Meeting along with relevant supporting papers.

S. N.	Category Name	Sub- Category Description	Details
A	Certificates	Certificates	1. Valid 15-digit Goods & Services Taxpayer Identification Number (GSTIN) under GST Act,2017 2. Pan Card 3. Current Professional Tax Receipt Challan 4. Latest IT Return Acknowledgement .
B	Company Details	Company Details	1. Proprietorship firm (Trade License) 2. Partnership firm (Partnership deed, Trade license) 3. LTD. Company (Incorporation certificate ,Trade license ) 4. Society (Trade License) 5. Power of Attorney 6. Valid Bye Law 7. Valid Registration Certificate issued by the Co-operative Department. 8. Current Audit Report 9. Annual General Meeting.
C	Credential	Credential	Experience of work in any govt. office / organisation for atleast three years. Copy of Credential Certificate (for executed work) should be produced with the technical bid.

**B. Financial Bid**

- i. The financial proposal should contain the following documents in one folder i.e. Bill of quantities (BOQ). **The Bidder is to quote the rate ( Item Rate both in Words and Figures ) online through computer in the space marked for quoting rate in the BOQ.**
- ii. Only downloaded copies of the documents are to be uploaded virus scanned & Digitally Signed by the bidder.
- iii. Intending tenderer may remain present, if they so desire.

**7. Penalty for suppression/distortion of facts**

Submission of false documents by tenderer is strictly prohibited and if found action will be taken as per Govt. norms.

**8. Rejection of Bid**

The **DLTC** reserves the right to accept or reject any bid and to cancel the bid process and reject all bids at any time prior to the award of contract without there by incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for DLTC's action.

**10. Award of Contract**

The Bidder whose bid has been accepted will be notified by **DLTC** as per norms.

*S.H. 12/10/23*  
**District Programme Officer( ICDS)**  
&  
**Member-Convener, DLTC for ICDS**  
**North 24 Parganas**

Date: 13.10.2023

Memo No. 1230 /1(113)/DPO/ ICDS

Copy forwarded for information and necessary action to:

1. The Joint Secretary, Govt. of West Bengal, Dept. of Women & Child Dev. and Social Welfare, Bikash Bhawan, Kol-700091.
2. The Director of ICDS, Govt. of West Bengal, Shaishali Complex, Salt Lake City, DF Block, Sector-I, Kol-64.
3. The Sabhadhipati, North 24 Parganas Zilla Parishad, Barasat.
4. The District Magistrate, North 24 Parganas.
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*S.H. 12/10/23*  
**District Programme Officer, ICDS,**  
&  
**Member-Convener, DLTC for ICDS**  
**North 24 Parganas**

**SECTION B**

A. The Tenderer would furnish an affidavit in following manner in non-judicial stamp paper :-

**PROFORMA FOR AFFIDAVIT**

(To be furnished in Non Judicial stamp paper of appropriate value duly notarized)

I, Sri ..... S/o ..... aged .....  
Years, Residing at..... Proprietor/ Partner/Director of  
..... do here by solemnly affirm and declare in connection  
with NIT No. .... as follows.

1. That I, the undersigned, do certify that I have read all the Terms and Conditions and I do solemnly affirm I will abide by all the Terms and Conditions without fail. I also do solemnly declare that all the information furnished and statements made in the bid documents are true and correct to the best of my knowledge and belief.
2. The undersigned understands and agrees that the bid shall remain open for Acceptance 120 days from the date of opening of financial bid.
3. If the contract is awarded to me/us, we will ensure appropriate storage of foodstuff & other materials at my/our godown space, to the full satisfaction of authority. I/We would upkeep and maintain those foodstuff & other materials in good condition till completion of the contract.
4. Any departure what so ever in any form will be considered as breach of contract. In such situation the authority at his liberty may withhold my/our payment till I/we rectify the defects or fulfill my/our contractual obligation. In this connection, decision of the authority will be final and binding.
5. I/We also certify that neither I/we have abandoned any work awarded to me/us, nor any penal action was taken against me/us by any department. I/we also declare that I/we do not have any running litigation with any department.

## TENDER FORM

Form for submission tender for Carrying of ICDS foodstuff & materials in respect of \_\_\_\_\_ ICDS Project, North 24 Parganas with reference to Tender Notice no..... dated.....

1. Name of the tenderer in Block Letters:
2. Full Postal Address:
3. Mobile No.
4. Email Id:
5. Office address / contact address :
6. Address of Godown with Plot No. & JL. No-
7. PAN Number:
8. Details of earnest money:
9. Rate of Carrying(Rice/Dal/M.Oil/Salt) (**Per Quintals**): (a) (In figures) \_\_\_\_\_  
( Rate must be quoted inclusive of all taxes ): (b) (in words) \_\_\_\_\_
10. Rate of Carrying(RTE Food) (**Per Quintals**.): (a) (In figures) \_\_\_\_\_  
( Rate must be quoted inclusive of all taxes ): (b) (in words) \_\_\_\_\_

### Declaration:

I/We do hereby declare that

- a) The particulars furnished above are correct.
- b) I have gone through and shall abide by the terms & conditions as imposed in the Tender Notice No. .... dated.....

Date:

Signature of tenderer with seal

(Name.....)